



## CLIMATE ACTION PLAN WORKING GROUP

### AGENDA

November 20, 2024 | 6:00 PM

San Marcos Room, 1 Civic Center Drive, San Marcos, CA 92069

**Cell Phones:** As a courtesy to others, please silence your cell phone during the meeting and engage in conversations outside the San Marcos Room.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the City Clerk at (760) 744 1050, ext. 3145. Notification 48 hours in advance will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are available for the hearing impaired. Please see the City Clerk if you wish to use this device.

**Public Comment:** Please complete a "Request to Speak" form located at the entrance of the San Marcos Room in order to address the Climate Action Plan Working Group on any agenda item. Comments are limited to three minutes, unless you have registered your organization with the City Clerk. If you wish to speak on an item not on the agenda, you may do so under "Oral Communications."

**Meeting Schedule:** The normal date and time of future regular Climate Action Plan Working Group meetings will be determined at this meeting. Please note, meetings may be added or cancelled as necessary and will be posted on the City's website calendar.

**Agendas:** Agenda packets are available for public inspection 72 hours prior to scheduled meetings on the City web site at <https://www.san-marcos.net/>. Any agenda-related writings provided to the majority of the Working Group after distribution of the agenda packet are also made available for public inspection on the City's web site.

**Oral and Written Communications:** Persons wishing to submit comments on a matter not on the agenda may be heard by the Working Group at this time, however, no action will be taken until placed on a future agenda. Please submit your comments via email to [slebaron@san-marcos.net](mailto:slebaron@san-marcos.net).

### AGENDA

#### Call to Order – 6:00 PM

#### Roll Call

#### New Business

1. Approval of Minutes from August 21, 2024 meeting
2. Introduction of new staff (Dande Bagby, Administrative Analyst) for the Climate Action Plan Working Group
3. Presentation on the Second Biennial Climate Action Plan Monitoring Report (Saima Qureshy, Sustainability Program Manager).

#### Oral Communications

#### Working Group Member Comments



**Adjournment**

**AFFIDAVIT OF POSTING**

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) ss.  
CITY OF SAN MARCOS )

I, Song LeBaron, Sr. Management Analyst of the City of San Marcos hereby certify that I caused the posting on November 13<sup>th</sup>, 2024 of this agenda in the glass display case at the north entrance of City Hall and on the City website prior to 5:30 pm.

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Song LeBaron, Sr. Management Analyst



## CLIMATE ACTION PLAN WORKING GROUP

### MINUTES

**August 21, 2024 | 6:00 PM**

**San Marcos Room, 1 Civic Center Drive, San Marcos, CA 92069**

#### AGENDA

##### Call to Order – 6:00 PM

*Meeting called to order at 5:57pm.*

##### Roll Call

*Members Present: Norris, Kerschbaum, Rosaler, Witt, McLane*

*Members Absent: None*

*Staff Present: Joe Farace, Planning Division Director, Saima Qureshy, Sustainability Program Manager, Tim Selke, Public Works Manager, Song LeBaron, Sr. Management Analyst*

##### New Business

1. Approval of Minutes from May 15, 2024 meeting

*Member Norris motioned to approve the minutes. Member Kerschbaum seconded the motion. All members voted to approve the minutes; motion passed 5-0.*

2. Presentation on water conservation efforts by the City to meet CAP requirements (Tim Selke, Public Works Manager)

*Tim Selke presented on Public Works' water conservation efforts related to the Climate Action Plan (CAP) Measure W-2 (Reduce Water Use in City Managed Landscape Areas). These efforts include irrigation system retrofit projects, turf removal, and smart irrigation controllers. The City also has applied for and received some grant funds to assist with these projects. Members and staff discussed the use of reclaimed water and well water, and the requirements for wells. Members also discussed the reporting capabilities of the smart irrigation controllers, locations for turf removal, and the type of landscaping that will be installed when turf is removed.*

*Tim Selke also presented on efforts related to the CAP Measure C-1 (Increase Tree Planting at City Parks and in Public Rights-of-Way) and the current number of trees planted. Members and staff discussed the selection of trees and the approved list of tree species on the City's website.*

3. Staff Updates

*Saima Qureshy presented updates on recent events which included the Annual Creek to Bay Clean Up Event, the EDCO Recycling Plant and Digester Tour, Bike Anywhere Day, and the upcoming CAP Implementation Report efforts.*



### **Oral Communications**

*A member of the public, Sara Norris, inquired why the City does not have reclaimed water. Members and staff discussed that Vallecitos Water District has a reclaimed water facility but that water does not come to San Marcos because we don't have the infrastructure for it.*

### **Working Group Member Comments**

*None.*

### **Adjournment**

*Meeting adjourned at 6:42pm.*

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JENNIFER KERSCHBAUM, CHAIRPERSON  
CAP WORKING GROUP

**ATTEST:**

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SONG LEBARON, SR. MANAGEMENT ANALYST  
CITY OF SAN MARCOS